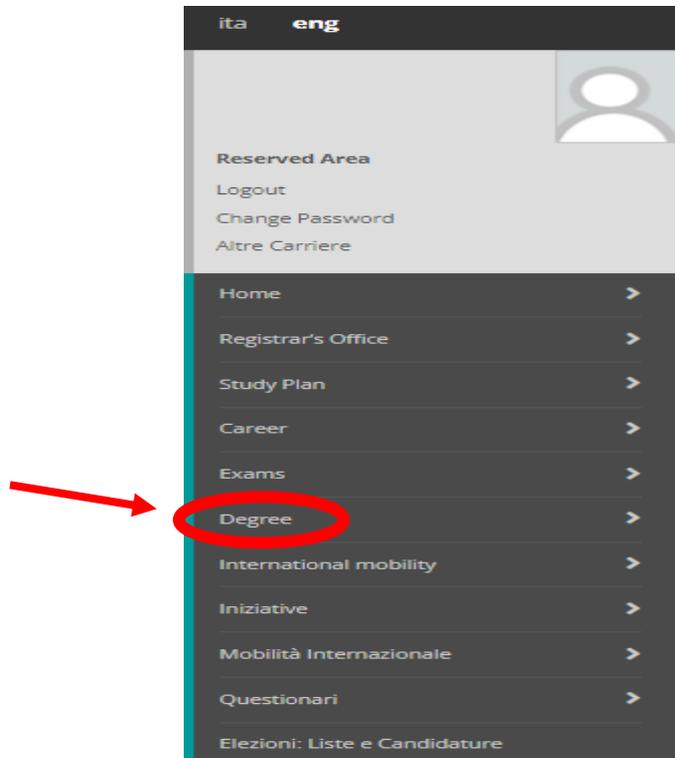
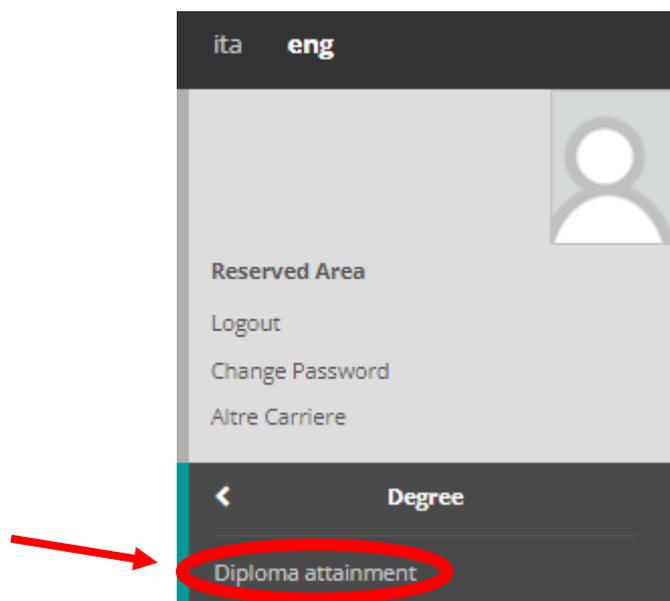


GUIDE TO THE DISSERTATION PROCEDURE

Step 1: Log into your Esse3 account and click on "Degree"



Step 2: Click on "Diploma attainment"



Step 3: Click on "Proceed with the Dissertation Procedure"

> Degree

Graduation Board

Student	
First Name	
Last Name	
Student ID	
Study Course	MASTER'S DEGREE IN MECHANICAL ENGINEERING

Neither the graduation application nor the dissertation have been submitted.

[Proceed with the Dissertation Procedure](#)

[Sign up to AlmaLaurea](#)

[Request Deferral](#)

Step 4: Here, you can view the information needed to complete the procedure. Click on the button below to proceed.

Insert the dissertation by following these instructions.

Insert the dissertation.

Activity	Section	Status
A - Insert dissertation information		
	Dissertation information	
	Sustainability	
	Manage dissertation	
	Dissertation/exam type	
	Subject and area lookup	
	Dissertation subject	
	Mentors associated with the dissertation	
B - Dissertation attachments	Confirm dissertation information	
	Manage attachments	
C - Final information confirmation		
	Confirmation	

Legend:

- Information
- Working Section
- Locked Section
- Completed Section

[Insert the dissertation by following these instructions.](#)

Step 5: Here, you must insert the data regarding your dissertation such as type, title and subject.

Dissertation title submission

Insert the information regarding the dissertation title.

Legend:

★ Mandatory Field

Checklist

Title

Type*

Title*

Title (second language)

Abstract

Abstract (second language)

Dissertation language

Subject*

Key word 1

Key word 2

Key word 3

Key word 4

Key word 5

Key word 1 (in English)

Key word 2 (in English)

Key word 3 (in English)

Key word 4 (in English)

Key word 5 (in English)

I consent to the spread of my personal information (career/anagraphics) to third-parties.

E-Dissertation

The dissertation was written abroad

Dissertation viewing procedures

Reproducibility

Note that the fields marked with (*) are mandatory, and must be filled in order to proceed further. Once you're done, click on "Next".

Step 6: Here, you must choose the area and the specific sector belonging to your dissertation. Click on “Next” when you’re done.

Sector

Choose the desired sector.

—Sector—

Area* Scienze matematiche e informatiche

Sector* INF/01 - Computer Science

Back **Next**

Legend:

★ Mandatory Field

☰ Checklist

Step 7: Here, you must choose the subject related to your dissertation. You may also choose a secondary subject. Click on “Next” when you’re done.

Subject selection

Insert the information regarding the subject

—Subject—

Subject [2315] APPLIED MECHANICS II

Secondary subject

Back **Next**

Legend:

★ Mandatory Field

☰ Checklist

Step 8: Here, you must choose your mentor. You may add 2 mentors, 2 Co-mentors and 2 Counterparts if you need to. You must at least add one mentor. Click on “Add”.

Mentor list

Check the list of mentors associated with the dissertation

List of types of mentors

Type	Min	Max	Tasks
First mentor	1	1	Add
Second mentor	0	1	Add
First Co-Mentor	0	1	Add
Second Co-Mentor	0	1	Add
First Counterpart	0	1	Add
Second Counterpart	0	1	Add

i No mentor has been chosen.

Back

Legend:

★ Mandatory Field

☰ Checklist

Step 9: Here, you must look for a mentor by searching them by their last name. Click on "Next" when you're done.

Mentor Lookup

Insert data to search for a mentor

Mentor Lookup

Last Name

Back Next

Legend:

★ Mandatory Field

☰ Checklist

Step 10: Here, if you searched for your mentor by their last name, select them from the list. You can also add another one by filling the spaces below. Click on "Next" when you're done.

Mentor selection

Select or choose the data regarding the mentor

Mentors

Professors (Dipartimento di Ingegneria Elettrica e dell'Informazione) (Role:Professore Associato)

Other mentor

Last name

First name

E-mail address

Back Next

Legend:

★ Mandatory Field

☰ Checklist

Step 11: As you can see, the mentor we chose has been added. Repeat the process if you wish to add more. If not, click on "Next".

Mentor list

Check the list of mentors associated with the dissertation

List of types of mentors

Type	Min	Max	Tasks
Second mentor	0	1	Add
First Co-Mentor	0	1	Add
Second Co-Mentor	0	1	Add
First Counterpart	0	1	Add
Second Counterpart	0	1	Add

List of mentors associated with the dissertation

Mentor	Type of mentor	Tasks
	First mentor	Delete

Back Next

Legend:

★ Mandatory Field

☰ Checklist

Step 11: Here, you can check and confirm all the information you've inserted up until this point. If you're satisfied, click on "Next".

Confirm Dissertation

Check dissertation info

Student	
First Name	
Last Name	
Student ID	
Study Course	MASTER'S DEGREE IN MECHANICAL ENGINEERING

Dissertation info	
Dissertation type	Compilative
Dissertation title	APPLIED MECHANICS
Dissertation language	English
E-Dissertation	No
The dissertation was written abroad	No
Subject	APPLIED MECHANICS II
Sector	INF/01 - Computer Science

List of mentors associated with the dissertation

Mentor	Type	Department	Role	Professor/External Professor
	First mentor	Dipartimento di Ingegneria Elettrica e dell'Informazione	Professore Associato	Professor



Step 12: Here, you may add files to your dissertation. As stated, you may add a maximum of 15 files. Click on "Next" when you're done.



Manage attachments

Check attachments. You may add a maximum of 15 attachments.

Added files

No files have been attached

[Add file](#)



Step 13: Here, you may review the information you've inserted one final time. If you're satisfied, click on "Complete Dissertation".

Confirm Dissertation

Check Dissertation info

Dissertation info	
Dissertation type	Compilative
Title	APPLIED MECHANICS
Dissertation Language	English
E-Dissertation	No
The dissertation was written abroad	No
Sector	INF/01 - Computer Science

List of mentors

Mentor	Type	Professor/External Professor
	First mentor	Professor



Step 14: Here, you can review the dissertation procedure. If you're satisfied, click on "Back to the board." Alternatively, by using the respective buttons, you can modify, print or cancel the dissertation.

Dissertation recap

Student	
First Name	
Last Name	
Student ID	
Study Course	MASTER'S DEGREE IN MECHANICAL ENGINEERING

Dissertation recap	
Dissertation type	Compilative
Dissertation title submission date	23/04/2024
Title	APPLIED MECHANICS
Status	Presented
Language	English
E-Dissertation	No
Dissertation sector	INF/01 - Computer Science

List of mentors

Mentor	Mentor type	Professor/External Professor
	First mentor	Professor

