ERASMUS AND INTERNATIONAL PHD STUDENTS GUIDE





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Via Amendola 126/b 70126 Bari - Italy www.poliba.it

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Politecnico di Bari - POLIBA was founded in 1990 and it is a **public University** organized in 5 Departments. The University aims to train and form perspective **architects**, **engineers and industrial designers** and issues academic qualifications such as three-year Degree courses (I level), two year Degree courses (II level), five-year Degree courses, Ph.D.'s as well as I and II level Postgraduate courses.

The University is an international centre of excellence which pursues the cultural, scientific and

technological progress through the organization of research in scientific, technological, humanistic and economic-social fields and of higher education mainly in architecture and engineering, as well as the processing and the transfer of the most advanced scientific and technological knowledge, for the development of the society and the territory.

Most of POLIBA facilities are at **University Campus** "Ernesto Quagliarello", whereas the **administrative offices** are located in Via Amendola 126/B.

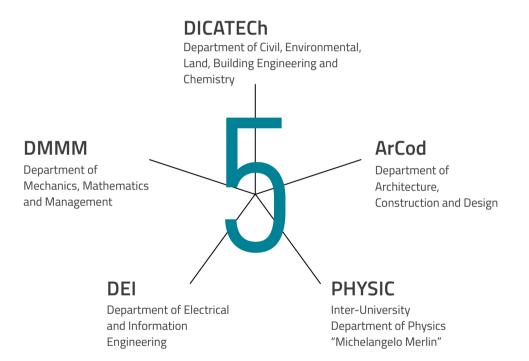




POLIBA STRUCTURE



Departments _____



Facilities and Resources

LIBRARIES



ORIENTATION CENTER



LANGUAGE CENTER



STUDENTS UNIONS



POLIBA FACTS



With the highest rate of employed master's (II-level degree) graduates in Italy

AlmaLaurea Report 2023



ERC STARTING GRANTS

> For 2 Poliba Researchers

2022 / 2023



ITALIA 2023 ENGAGEME

For 2 Poliba Students for projects on sustainability

October 2023

International Partnerships

+350

ERASMUS+
PROGRAMMES

12

DOUBLE DEGREES PROGRAMMES +50

PHD COTUTELLE AGREEMENTS



LIVING THE CITY

Bari is the **capital of Apulian region** and it is located on the Adriatic sea (southern Italy). It is an **explosion of life, a dynamic and port city** whose shape makes it attractive both for tourists and for students. It is the second most important economic centre of Southern Italy after Naples, and it is well known for its huge port and for Saint Nicholas.

The city center is divided into the old town - the so-called "Barivecchia" - and the "Murat district".

Barivecchia is characterized by the white houses and narrow streets through which it is possible to see local women making orecchiette.



BARI

Barivecchia can count, as well, on two very lively squares: Piazza del Ferrarese and Piazza del Mercantile. Both of them are filled with coffee shops and restaurants and have become an important place for Bari's nightlife. These squares lead to Muraglia di Bari (Wall of Bari) which offers a breathtaking view on the seaside.





In the heart of the old town there is one of themajor pilgrimage destinations, a jewel of Romanesque-Apulian architecture, the **Basilic of San Nico-Ia**. Not far away is the **Cathedral of San Sabino**, built on the ruins of the ancient Byzantine cathedral.



EVENTS AND ACTIVITIES

Bari offers a lot of indoor and outdoor activities. Here some of the most important national and international fairs and festivals take place. You can count on cinemas and theatres as well- such as Petruzzelli Theatre, which is the fourth largest Italian theatre. During spring and summer you cannot miss parks and beaches.



- Fiera del Levante, one of the largest fairs in Europe with more than 550 exhibitors from all over the world.
- Patronal feast of San Nicola is noteworthy as for this event the city dresses up and through the streets it is possible to feel and live the local traditions.
- Bif&st: international movies festival.
- Chilling out at the beach such as Pane e Pomodoro beach and at parks (2 Giugno Park, Caserma Rossani Park, etc).
- Shopping: the city has one major shopping area, that goes from Via Sparano street to Corso Cavour street. There are, as well, a lot of shopping malls right out of the city.



Bari has a lot of **cinemas** including two multiplex cinemas (Galleria, Showville).

The city counts on different **theatres**, among which it is mandatory to mention Petruzzelli Theatre, which is the fourth largest Italian theatre, as well as the largest private theatre in Europe.

Other theatres: Margherita Theatre, Piccinni Theatre, Kursal Theatre, etc.

TRADITIONAL EATING

Panzerotto is a gastronomic specialty of street food. It is a fried filled dough, closed on itself to form a half-moon. The traditional one is filled with tomato and mozzarella.



Focaccia barese is a leavened baked bread, seasoned with tomatoes, olives, virgin olive oil, and oregano. It is made with poor, very simple, and local ingredients.



BARI OFFERS A REAL JOURNEY INTO ITS FOOD CULTURE, STARTING FROM ITS STREET FOODS.



It is worth tasting **special dishes** coming from the eating tradition of Bari, such as: **orecchiette** (pasta made only from semolina, water and salt, their rough surface holds onto sauces and allows them to be prepared in a variety of ways) and **patate riso e cozze** (rice, potatoes, and mussels).



How to get to Bari _

Bari is the main city of Apulia Region, as well one of the biggest in SouthernItaly. It is well connected to airport and railway station.



The Bari Karol Wojtyła Airport is one of the biggest airports in Southern Italy and provides service to cities all over Italy and Europe. Lowcost airlines like Ryanair and Wizzair both fly to Bari, so it is often possible to find very affordable flights.

From the airport there is a direct connection by train to the city centre which takes 15 mins and costs about € 5. Otherwise it is possible to use bus service provided by Tempesta Servizi - usually it takes 30 mins to get to the city centre.



Bari is on the **rail line** running along the eastern coast from Rimini to Lecce and about four hours by train from Rome on the rail line across Italy. The train station is centrally located in the city, a short walk from the historic center, and next to the bus station.

Railway tickets providers: Ferrovie dello Stato and Italotreno.

Transportation in Bari _____



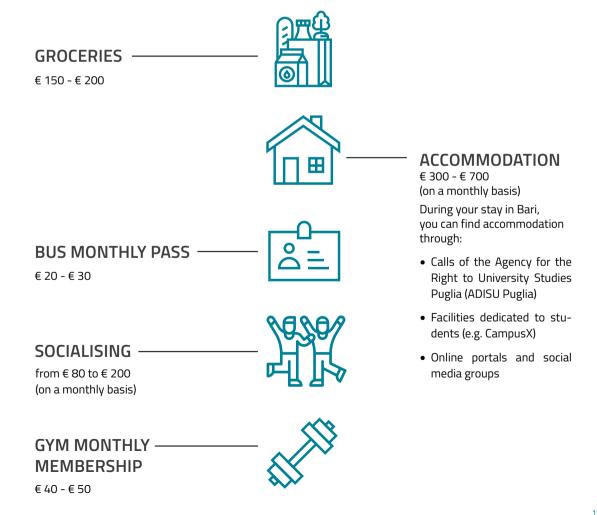
Bari also offers **city transport** services managed by the AMTAB Company (ticket price: from € 1 to € 1.50). The MUVT APP allows you to purchase and use electronic tickets for public transport without having to use the old paper ticket.



Among the **green means** of transport, the city offers a service of **bike and e-scooter sharing**, easily accesible through **apps** such as BIT Mobility, TIER, Lime, VAIMOO Bike Sharing.

COST OF LIVING

Living in Bari as a student is **cheaper than in bigger Italian cities**, such as Milan, Turin or Rome. You may find that the cost of goods and services in Italy is quite different to your own country. How much you spend of course **depends on your own lifestyle**, but here is an approximate guide to what you can expect to pay as a student at POLIBA. Your daily, weekly and monthly costs will mostly be for your **accommodation**, **food**, **entertainment and bills**. It's important to be prepared and to budget carefully.



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PHD CAREER

Italy follows the Bologna three-cycle framework. In order to be accepted on a Ph.D. programme, you need to pass a competitive application process. Politecnico di Bari publishes yearly one or more Ph.D. calls on its official website. Ph.D. provides the necessary skills to carry out **highly qualified research activities** at universities, public or private bodies, as well as for the purposes of accessing careers in public administration and for the integration of highly innovated professional paths.



LANGUAGE

All the Ph.D. Programmes are carried out in English.



3 YEARS OF ACTIVITIES

(36 months)

Courses, seminars, workshops, conferences, summer/winter schools; research activities at the University, within the labs, in Italy and abroad; yearly assessment of the research activities carried out, final exam (Ph.D. thesis)



BUDGET FOR YOUR RESEARCH Every Ph.D. student, with or without scholarship, is guaranteed an allowance for research activity in Italy and abroad as part of available financial resources from Politecnico budget. The allowance total will be in line with the type of programme followed and in all cases will be no lower than 10% of the total amount of grant funding.



RESEARCH ACTIVITY ABROAD Ph.D. students who carry out research activities abroad have the right to receive an amount equal to 50% of the scholarship value for a total period no greater than 12 months (18 months in case of joint supervision programme with foreign Universities).



YEARLY SCHOLARSHIP AMOUNT It goes from € 16.243,00 to € 18.679,45 (gross total before social security contributions) - depending on the kind of Ph.D. programme.

PHD ADMINISTRATIVE STAFF



Antonella Palermo



Valentina Bruni



Simona Del Vecchio



Anna Flora



Stefania Scaramuzzi

PHD TESTIMONIALS



"The experience of being a Ph.D. student in POLIBA has been exceptional for me. Academically, I feel POLIBA is excelling day by day. I have learned skills and knowledge beyond my expectations. Research activities at POLIBA are very organized and well-funded. POLIBA has a well-developed connection within industries and international organizations. One of my favorite parts of research activities is the availability of foreign period. This enables us to have insite about research being carried out in other parts of the world as well as to share knowledge. Though for foreign students language is an issue but POLIBA organize courses to teach basic Italian. There are many academic and social organizations working in POLIBA that not only help you to get exposure but also help you build social life. Local students are generally really nice, helpful and wonderful hosts. The food in Bari, Italy is amazing. You can find all kinds of food, and since the city is not too big, everything is available in walking range. I think one cannot find Panzerotti as Bari, Italy anywhere else. The city of Bari in particular and Italy in general has an impeccable cultural background, above all the people in south still on to hold their traditions which is fascinating to witness. Lastly, I have extremely enjoyed traveling in Italy. The vast network of transportation system has made it easy for students like us to reach far of place in Italy. Apart from Italy, because of geographical location of Italy, I have been able to travel to other European countries around it like France. Overall, for me it is a life changing experience."

ASSOCIAZIONE DOTTORANDI E DOTTORI DI RICERCA IN ITALIA (ADI) - BARI







bari@dottorato.it



WAHID EHTISHAM 32 y.o. - PAKISTANI

"The university offers excellent research opportunities and a supportive educational environment. The act of engaging in collaborative efforts with professors and fellow researchers has yielded substantial growth in my knowledge and research aptitude. I've been fortunate to make friends both within the university and in the local community, which has enriched my experience and enhanced my knowledge of Italian culture. The hospitable ambience of the city has engendered a sense of belonging and comfort inside me. I've enjoyed exploring the rich cultural heritage of Bari, from historic landmarks to vibrant festivals. The local cuisine, particularly the fresh seafood, has been a delightful culinary adventure. Exploring the picturesque towns and beautiful coastline of Puglia has been a highlight of my time in Bari."





"During my tenure as a Ph.D. student in Electrical and Information Engineering at Politecnico di Bari from 2020 to 2023, I had the privilege of experiencing life in a beautiful city that is not only located near the sea but also boasts incredible weather. Bari's strategic location next to an international airport provided me with seamless travel options, including direct flights to various destinations, making exploration beyond the city's borders convenient.

The cost of accommodation and food in Bari was reasonable, fitting well within my budget. My Ph.D. journey had its share of highs and lows, but overall, it was a rewarding experience. In addition to my academic and research activities at Poliba, I seized the opportunity to spend one year of my Ph.D. abroad. During my initial stay, there were limited international students in the city, which sometimes posed challenges for social interactions. However, I have observed a positive shift recently, with a notable increase in the number of international students at the university. It is clear that the university is actively working to attract more students from around the world, enriching the social fabric and cultural diversity.

One aspect that presented some difficulties during my stay was finding suitable accommodation as a foreign student. However, the overall experience in Bari was memorable, marked by personal growth and valuable research opportunities." 10.

ERASMUS MOBILITY

For Bachelor or Master Degree students and Ph.D. students



Erasmus+ allows you to carry out a period of study (course attendance, thesis research, internship) in one of the countries participating in the programme.

Before your arrival _____



- Nomination from the sending University
- Send us the Application form
- Plan the Learning Agreeement

Study:

6 - 12 months for maximum 24 months

Traineeship: 3 months

maximum 30 ECTS per semester

At your arrival



Arrival Certificate Enrollment

All courses are taught in Italian, except for the Master Degree Courses in:

Industrial Design, Mechanical Engineering, Telecommunications Engineering Informatics, Engineering Automation which are taught in English.

At the end of your mobility _____



You'll get the Attendance Certificate Transcript of Records

WE PUT OUR FACE IN THE ERASMUS



Roberta Mascetti



Rosilda Sammarco



Antonella Guerra

ERASMUS TESTIMONIALS

GIDEON GEIER 27 y.o. - GERMAN

"I met many cool people from all over EU and formed lasting friendships. I lived in a Stanza Semplice flat close to Poliba, with fellow students which was also great. I enjoyed the ESN events to get to know people. All the restaurants close to Poliba and my home were just awesome and affordable. Lastly, I have to give a shout out to Martino De Carlo and Luca De Cicco who were awesome professors that taught me a lot during the semester. They have a great style of teaching and the project were challenging, but as a consequence I learned a lot"



RODION GJORK 34 y.o. - ALBANIAN

"I was engaged with my doctoral mobility period from April 2023 - July 2023. The relationship and facilitation with Erasmus office at Poliba was excellent. Exchanges, consultations and communication with Prof. Umberto Berardi and Prof. De Filippis were very professional. Together with my mobility colleagues, we were staying at a villa near Mariotto in the middle of olive fields and everything was amazing. Food and night life were also amazing in Bari."

INTERNATIONAL COMMUNITY (IC)

Dipartimento di Scienze Politiche
Piazza Cesare Battisti 1, Bari

info@erasmusbari.it



ERASMUS STUDENT NETWORK (ESN)



- Centro de estudios lingüísticos
 Piazza Umberto I 54. Bari
- f

bari@esn.it



YOUR HANDBOOK

Before your arrival ____

If you are a student from the EU, Switzerland, EEA, Norway, Iceland and Liechtenstein you are not required to do any formalities for stays up to 90 days. If you are going to stay in Italy for over a 3 months period, you should register with the Anagrafe (Register Office) of your municipality of residence. All students are invited to consult the Italian Diplomatic Authority in the Country of residence and carefully read the communication issued by the Italian University and Research Ministry for Study VISA and Residence Permit Procedures.



PH.D. STUDENTS NEEDING A STUDY VISA

01

If you need a Study VISA for Italy for Ph.D. purposes, you must follow the Procedures issued by the Italian Ministry for Universities and Research for "Entry, Residency and Enrolment at Higher Education Institutions for Students Requiring VISAS for higher Education Courses in Italy" by submitting your pre-enrolment request through Universitaly Platform.

02

If you have been admitted to the Ph.D. programme for which you have applied, Post-Lauream Office (Politecnico di Bari) will approve your submission on Universitaly platform and will attach, within your Universitaly request, the admission letter.

03

After the approval of your pre-enrolment request, the Italian Diplomatic Authority (Embassy/Consulate) in your Country of residence will check, review and analyse your study VISA request. If the Embassy/Consulate accepts your request, it will issue an entry VISA for study purposes.

ERASMUS STUDENTS NEEDING A STUDY VISA

If you want to come to Italy, you are required to apply for a VISA, whose application can be made at the Italian Diplomatic and Consular Authorities in your country of residence. The documentation needed for the application depends on the purpose and length of your stay.

Upon your arrival _____

PH.D. AND ERASMUS STUDENTS

RESIDENCE PERMIT

If you are a non-EU citizens, you must apply for the stay permit within 8 working days from their arrival. You must forward a request for a residence permit for STUDY to the police headquarter (Questura) responsible for the city where you intend to establish your residence. You should submit the request by using the free yellow kit available at post offices. As well for the renewal of the residence permit, you will need to use the free yellow kit.

ATTENTION: carefully read all the instructions reported within the yellow kit.

TAX CODE

The Italian tax code (codice fiscale) is an alphanumeric code which allows Italian authorities to identify every individual. You will obtain it once you are in Italy - the tax code is issued free of charge by the Italian Revenue Agency (Agenzia delle Entrate) by filling out a specific form. The tax code is essential if you need to sign a contract in Italy, open a bank account, or access various public services (including health services) and for receiving scholarships. Your tax code is unique and will never expire.

HEALTHCARE

IF YOU ARE A STUDENT FROM AN EEA COUNTRY (EU, Iceland, Liechtenstein, Norway and Switzerland) you are insured through your own national health service. Before leaving your home country you should bring your European Health Insurance Card (EHIC) or ask for it if you don't have it yet. For students who hold an European Health Insurance Card (TEAM Card) we suggest you to get the S1 Form in your country, in order to access the SSN (Servizio Sanitario Nazionale – National Health Service) for free.

IF YOU ARE NOT A STUDENT FROM AN EEA COUNTRY (European Economic Area), you can either choose to buy a private insurance (it is always advisable that the insurance policy is validated by the Italian embassy and translated into Italian or English) or enroll in our National Health Service (Servizio Sanitario Nazionale - SSN) through Local Health Authority (Azienda Sanitaria Locale - ASL). The registration to our NHS entitles to receive the same healthcare services as any Italian citizen.

FURTHER INFORMATION



BANK ACCOUNT If you need to open a bank account while in Italy, simply go to a branch office of any bank with the following documents: tax code, passport, postal receipts of the residence permit application, residence permit (if already available), certificate of your enrolment at Politecnico di Bari. Bank account terms and conditions vary from bank to bank: in most cases, a debit card (Bancomat) is issued as well as a cheque-book (libretto degli assegni). In some banks a small deposit of money is required for opening the account. In any case it is advisable to contact the banks directly to acquire the necessary information considering that each institute can offer different solutions.



INPS
NATIONAL
PENSION
INSTITUTE

Politecnico di Bari pays social security taxes on the Ph.D. scholarship. Therefore, it is necessary that all Ph.D. students are registered at the Italian National Institute for Social Security (INPS).



EQUIVALENCE OF FOREIGN QUALIFICATION For the enrolment of Ph.D. students, candidates are asked to upload their original degrees certificates along with its official/legalized translation (in English) or its Declaration of Value (issued by the Italian Diplomatic Authority in the Country where the degree was obtained). If you don't have the official/legalized translation nor the Declaration of Value, you can consult CIMEA and ask for a Statement of Comparability (attestato di comparabilità). Alternatively, you can attach the Diploma Supplement if your qualification has been awarded in an EU Country (or in any of the Countries taking part in the Bologna Process).

USEFUL CONTACTS

QUESTURA OF BARI:

% (+39) 0805291066

questure.poliziadistato.it/it/Bari

Via G. Palatucci, 4 (Bari)

VISA FOR ITALY PORTAL:

wistoperitalia.esteri.it

IMMIGRATION PORTAL:

% 800.200.309

portaleimmigrazione.it

ITALIAN REVENUE AGENCY (BARI):

(+39) 0805480111

agenziaentrate.gov.it/portale

⊗ Via G. Amendola, 201/7 (Bari)

☑ dp.bari.utbari@agenziaentrate.it

LOCAL HEALTH AUTHORITY (APULIA):

sanita.puglia.it/web

POST OFFICES (FOREIGN CITIZENS):

www.poste.it/prodotti/ guida-rilascio-erinnovo-permesso-disoggiorno.html

USEFUL PHONE NUMBERS FREE OF CHARGE Emergency Health Service: 118

Carabinieri: 112 Police: 113

Fire and Rescue Service: 115

Sexual harrassment - violence and stalking help on line: 1522

YOUR VOCABULARY

ENGLISH	ITALIAN
Hello! / Hi!	Salve / Ciao
Good morning / Good afternoon /	Buongiorno / Buon pomeriggio /
Good evening / Good night	Buona sera /Buonanotte
Excuse me / Sorry / Please /	Scusami / Mi dispiace / Per favore /
Thank you / You are welcome	Grazie / Prego
What's your name? My name is Roberta /	Come ti chiami? Mi chiamo Roberta /
I come from Australia / Do you speak English?	Vengo dall'Australia / Parli inglese?
Do you have any room available? / Double room /	Avete camere libere? / Camera doppia /
Single room / Hotel / Guesthouse / Flat /	Camera singola / Hotel / Pensione / Appartamento
Youth hostel / Campsite	Ostello / Campeggio
How much is per night / per person? /	Quanto costa per notte / per persona? /
Is breakfast included?	La colazione è inclusa?
A table for two, please /	Un tavolo per due, per favore /
What would you recommend? / The bill please	Cosa consiglia? / Il conto perfavore
I am vegetarian / Vegan / I don't eat meat /	Sono vegetariano / Vegano / Non mangio came /
What's in the dish?	Che ingredienti ci sono nel piatto?
I am intolerant / Allergic / Gluten free /	Sono intollerante / Allergico / Senza glutine /
Lactose-free	Senza lattosio
Peanuts / Crustaceans / Broad beans / Shellfish /	Arachidi / Crostacei / Fave / Frutti di mare /
Wheat / Milk / Dairy product / Nuts / Fish / Egg	Grano / Latte / Latticini / Noci / Pesce / Uova
Where is the station? / Where can I buy a ticket? / When is the next train?	Dov'è la stazione? / Dove posso comprare un biglietto? / Quando è il prossimo treno?

ENGLISH	ITALIAN
Is there a toilet? / Can I get in?	C'è una toilette? / Posso entrare?
Could you help me please? / I am lost	Mi può aiutare per favore? / Mi sono perso
Call the police / Ambulance / Doctor	Chiama la polizia / Ambulanza / Dottore
Aspirin / Antibiotics / Anti inflammatories / Penicillin / Insect stings	Aspirina / Antibiotico / Antinfiammatori / Penicillina / Punture di insetti
What time is it? / It's 8 o'clock / It's half past 8	Che ora è? / Sono le otto / Sono le otto e mezzo
Morning / Afternoon / Evening / Night / Yesterday / Today / Tomorrow	Mattina / Pomeriggio / Sera / Notte / Ieri / Oggi / Domani
Monday / Tuesday / Wednesday / Thursday / Friday / Saturday / Sunday	Lunedî / Martedî / Mercoledî / Giovedî / Venerdî / Sabato / Domenica
I'd like to buy / How much is it? / It is too expensive	Vorrei comprare / Quanto costa? / È troppo costoso
Bank / Credit card / ATM / Post office	Banca / Carta di credito / Bancomat / Ufficio postale
Does this bus stop at?	Questo autobus ferma?
At what time does it leave? / At what time does it arrive?	A che ora parte? / A che ora arriva?
Is this the road to?	È questa la strada per ?
What's the address?	Qual è l'indirizzo ?
Zero / One / Two / Three / Four / Five / Six / Seven / Eight / Nine / Ten	Zero / Uno / Due / Tre / Quattro / Cinque / Sei / Sette / Otto / Nove / Dieci
Car / Bicycle / Boat / Motorcycle / Plane	Auto / Bicicletta / Barca / Moto / Aereo

ENGLISH	BARESE (local language of Bari)
Hey! / Hi!	Ue!
Here / There	Dò / dà
It's raining / it's windy	Chiov / Ammin' u vind
Pepper / zucchini / olives / almonds	L 'pap'russ / la cocozz / l'auin / l'aminue
Focaccia / sausage	F'cazz / salsizz
Today / tomorrow / the day after tomorrow / within two days /within three days / yesterday / the day before yesterday	Josce / cra / pescra / pescridde / pescrudde/ aijre / nesterze
Fork / knife / spoon / tea spoon	La fr'cin / u cr'tidd / la c'cchiar / u c'cchiarin
Who is? / What's happening?	Ci è?
What are you doing? / What do you want?	C'sta a fasc? / C'ue?
Look at that / Grab it / Be careful! (When you see a danger that can damage a friend, so you scream "AUAND")	Chiamind / Auànd!
Let's see (When sb takes time about a decision)	Mo vdim
Again!	Arret!
Passed the saint passed the party! (Time is gone and we don't need to celebrate anymore)	Passat u' sand passat la Jest!
Girl / boy	Uagned / uagnon
Do not rush!	Bell bell!

NOTES

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NOTES

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